

# *Shelfcom*

**Australia's Company Formation  
Specialists - Since 1980**

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## **ADDITIONAL INFORMATION REQUIRED TO INCORPORATE A COMPANY LIMITED BY GUARANTEE**

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### PLEASE NOTE:

- A Company Limited by Guarantee is a Public Company.
- It must have at least one member
- It must have at least one Company Secretary being a person over the age of eighteen years and is a resident of Australia
- It must have at least three Directors all of whom must be over the age of eighteen years and at least two of them must be resident of Australia.
- It must have a registered office and a principal place of business in Australia.

### QUESTION 1

Please advise the amount of the joining fee or entrance fee for each member, if any:

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### QUESTION 2

Please advise the amount of the annual membership fee or subscription fee for each member, if any.

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### QUESTION 3

Please advise the Quorum (i.e. the minimum number of Members that must be present) for a Meeting of Members to be legally held:

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QUESTION 4

Please advise the maximum number of directors that may be appointed:

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QUESTION 5

Please advise the Quorum (i.e. the minimum number of Directors that must be present) for a Meeting of Directors to be legally held:

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QUESTION 6

Please advise the purpose/objects for which the company is being incorporated:

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QUESTION 7

Please advise the guarantee amount (i.e. the amount each member undertakes to pay into the company in the event that the company is wound up):

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.....  
SIGNATURE

.....  
NAME

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ADDRESS